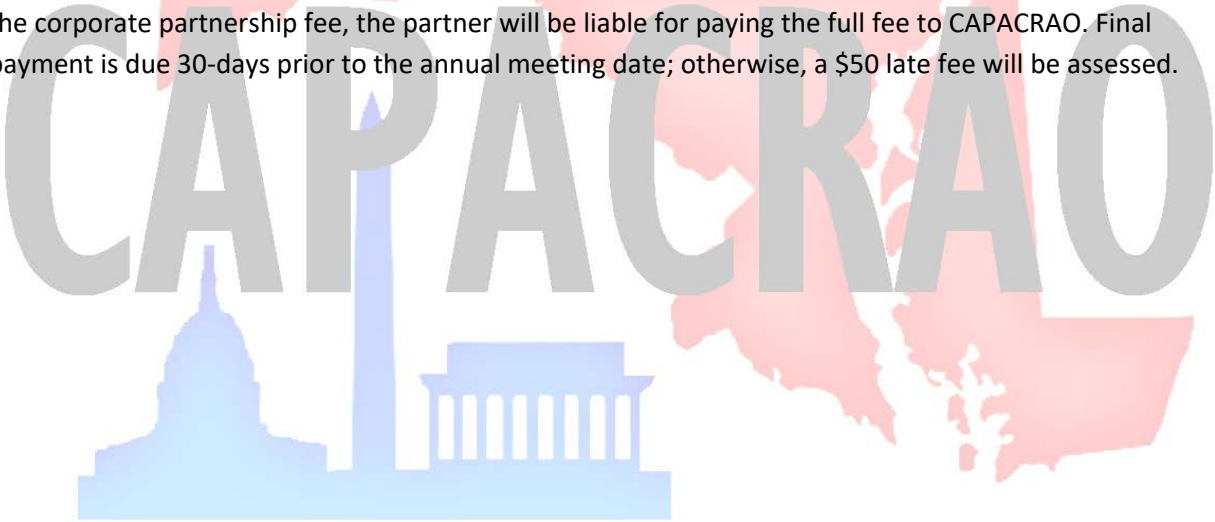


Corporate Partnership Cancellation/Refund Policy

CORPORATE PARTNERSHIP CANCELLATION/REFUND POLICY

Payment for corporate partnership will be refunded, less a \$100 processing fee, if an e-mail request for cancellation is received by CAPACRAO no later than 30-days prior to the annual meeting. E-mails should be sent to membership@capacrao.org. Telephone cancellations will not be accepted. CAPACRAO will only honor cancellation requests whose receipt have been confirmed. No refunds will be made for cancellation of attendance at the annual meeting. If a corporate partner is unable to attend the annual meeting, a booth is still provided for materials should the corporate partner desires them to be displayed. It is the corporate partners responsibility to secure transportation and mailing for materials. If a corporate partner cancels less then 30-days prior to the annual meeting date and has not already paid the corporate partnership fee, the partner will be liable for paying the full fee to CAPACRAO. Final payment is due 30-days prior to the annual meeting date; otherwise, a \$50 late fee will be assessed.



Chesapeake and Potomac Association Of
Collegiate Registrars and Admissions Officers